

RESUME

MANASI PRADHAN
D/o-PRABHAT PRADHAN
At.:Ajodhya Nagar,3rd Lane
Berhampur, Dist: Ganjam ODISHA-760010
Mobile No – 8249970923



CAREER OBJECTIVE:

My Prime intention is to work Sincerely and responsibly for the fulfillment of the aim of the institution at the same time learn for the growth of my personality.

Education qualification:

Examination Passed	Board/University	Name of School/College	Year of Passing	% of Marks
10 th	BSE, Odisha	Mother Sarojini Girls High School, Berhampur	2013	66.00%
+2 Commerce	CHSE, Odisha	Mahamayee Mahila mahavidya, Berhampur	2015	49.00%
+3 Commerce Passed With Accounting (Honours)	Khallikote University, Berhampur.	SBR Govt(Auto) Womens College, Berhampur	2018	57.00%

HOBBIES:

- Listening Music
- Reading Book

PERSONAL STRENGTH:

- Hard work
- Self confident
- Positive think

Computer Course: PGDCA

EXPERIENCE :

- 2 Years Experience as a Receptionist in Arise Institute.
- 1 Year as credit card sales officer at bajaj finance
- Individual in this role would be responsible for calling & convincing existing or prospect customer.
- Provide professional advice on credit card requirements, products features & benefits of credit card.

Details:

Date of Birth : 16/02/1997
Nationality : Indian
Marital Status: Unmarried
Religion : Hindu
Sex : Female
Category : OBC
Known Language: English, Hindi & Oriya.

Declaration:

I here by declare are that all the details given above are true to the best of my knowledge grand belief.

Place:

Date:

Signature of the candidate